



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE SECRETARY

717.787.5996

March 9, 2021

The Honorable Stanley Saylor
245 Main Capitol Building
PO Box 202094
Harrisburg, PA 17120-2094

The Honorable Matthew Bradford
512E Main Capitol Building
PO Box 202070
Harrisburg, PA 17120-2070

Dear Chairman Saylor and Bradford,

Thank you for providing me with the opportunity to follow-up on several of your questions from last Tuesday’s hearing. Below find the questions asked by specific members during the hearing and the department’s responses.

Representative Owlett: What does the \$6 million cover? How are we financing the current use of the Farm Show? How much PPE do we have stockpiled?

The additional \$6 million will be used to cover the costs for transferring and storing goods.

Use of the Farm Show as a warehousing location is governed by an MOU between the Department of Health (DOH) and the Pennsylvania Emergency Management Agency (PEMA).

Regarding current stockpile supply,

PPE STOCKPILE AND DISTRIBUTION							
Materials on Hand							
N95	Gowns	Procedure Masks	Gloves	Face Shields	Hand Sanitizer	Body Bags	Coveralls
13,429,985	4,554,452	10,237,600	27,704,200	4,132,974	1,608,404	13,764	464,680

Please note, these numbers are fluid, and thus, subject change on a relatively frequent basis. We are constantly distributing and replenishing the supply in order to best conform with the 60-day guidance as provided by the Federal Emergency Management Agency (FEMA).

Representative Kim: How can we improve on security in our District Offices? What suggestions do you have? *Capitol Police would be happy to analyze current operations and provide recommendations.*

Representative Schroeder: Provide examples of GESA projects and how much they have saved/are saving the Commonwealth annually. How are you managing where the savings are occurring?

Attachment A contains the August 2020 GESA Program Booklet. This booklet contains project details. Attachment B contains our most recent Energy & Utility Report. The report was issued this past January.

Savings associated with GESA projects are not simply funds being deposited back into an agency's budget. The 'Savings' are utilized to pay for all the investment upgrades. These upgrades include new equipment, designs and installation. This explains why there is no large GGO impact or up-front dollars expended for the project. Agencies get new, more efficient equipment that pays for itself over 15-19 years. And to date – all of our GESA projects have been cash flow positive in meeting or exceed the proforma.

Representative Bullock: Can please provide a breakdown of commonwealth spend in terms of male-owned-minority-owned businesses versus female-owned-minority-owned businesses?

*Male-owned-minority-owned businesses¹
101,091,236 (27.48%)*

*Female-owned-minority-owned businesses²
\$60,757,909 (16.52%)*

Representative Ecker: Are you assisting other agencies in procuring equipment to telework? If so, how? What costs are associated with teleworking in terms of IT equipment?

The Department cannot opine as to the origin of procurement requests – especially as it relates to teleworking. We can share IT Equipment Spend for 2020 as compared to 2019 (Attachment C).

Representative O'Neal: Why do the EW escalators keep breaking down?

The installation of the East Wing escalators dates back to 1986. Repairs to the escalators are governed by an existing contract with OTIS Elevator Company (Contract Number - 4400015231).

Currently, the "up" escalator is out of service for repairs. Necessary repairs include installing a new handrail and handrail drive. It is estimated that those repairs should be completed within the next four weeks. Regarding the elevators age and consistent need for repairs, the Department is discussing a plan to include a request for a complete replacement in its next Capital Plan. Please note, this is not an immediate fix as it will need to be a Capital Project.

¹ Bureau of Diversity, Inclusion & Small Business Opportunities [FY 2019-20 Annual Report](#), Page 16.

² Bureau of Diversity, Inclusion & Small Business Opportunities [FY 2019-20 Annual Report](#), Page 16.

Representative Lawrence: What is the latest status of the PSP Academy upgrades?

In collaboration with the State Police, we selected the design firm of Skidmore, Owings & Merrill to design a new campus within the \$192,000,000 budget. As of January 26th, the \$14.7m design contract is fully executed with a 32% Small Diverse Business percentage and a 37% Small Business percentage. Final design documents are scheduled to be completed within 365 days, so by February 1, 2022, although the project is on hold at the request of PSP pending the ability to hold in person meetings. Very tentative dates for bidding and construction indicate March 2022 bid opening with a two-year (730 calendar day) construction duration. In theory, the project will be complete and occupiable Summer 2024.

Sincerely,

A handwritten signature in black ink, appearing to read 'Curtis Topper', with a stylized flourish at the end.

Curtis Topper
Secretary